



Certification/Endorsement Support Documents for Educators

Requirements for the School Counselor Certificate (075)

Please see below for the requirements to qualify for both a conditional and/or professional certificate. Please note that the endorsement code is 075, which will be used throughout the application process. If you believe you qualify for either a conditional or professional certificate, please submit an initial application through our online MEIS system.

Three-year conditional certificate requirements include:

- (1) Section A and
- (2) Enrolled in a school counselor education program

Five-year professional certificate requirements include completion of sections below:

NOTE: The number in () indicates the number of semester hours required.
Section A:
1. Bachelor's degree conferred
2. Graduate semester hours in school counselor education (24)
3. Criminal history record check approval – based on fingerprints
Section B:
1. Master's or doctorate degree conferred
2. Formal recommendation for a school counselor certificate from a college or university approved to prepare school counselors
Section C:
Teaching Exceptional Students in the Regular Classroom (3)
Section D:
PRAXIS II Professional School Counselor Test Code 0421/5421 Score 156
Section E:
Principles of Learning and Teaching Praxis K-6 Test Code #5622 Score 160 or 7-12 Test Code #5624 Score 157

Helpful Tips:

- For fingerprint information please visit: <https://www.maine.gov/doe/cert/fingerprinting>
- To register for a PRAXIS exam please visit www.ets.org/praxis/me/requirements.
- Qualified courses must be 100 level or higher from a four-year accredited college offering a bachelor's degree. To get pre-approval for a course to fulfill a requirement, please email title of course and course description to cert.doe@maine.gov